



LeapXL is a No-code tech innovator headquartered in Little Rock, rapidly scaling to solve digital modernization in the financial services industry. We are a fully distributed organization with people working independently from home and online using Microsoft Teams and Zoom collaboration platforms.

We are seeking versatile technologists to help the company scale through a growth phase. At LeapXL, we value diversity and work-life balance, though we're all wearing lots of hats. Additionally, our company policy mandates a fully vaccinated workforce, since there will be occasional in-person meetings and service with clients.

Business Application Builder

Reports To: Chief Executive Officer/ Chief Technology Officer
Classification: Full Time Independent Contractor

Job Summary

The Builder builds applications for internal and client use on LeapXL's no-code development platform. With knowledge and expertise on the platform, the Builder develops training materials and works with clients to empower them to build applications on LeapXL. The Builder also provides written documentation to the development team about how to improve the platform and how to make it easier and faster for new builders to use the platform successfully. Builders work in small teams under direction from a Project Manager and CTO.

Responsibilities:

1. Build applications for internal and client use by leverage existing data resources including spreadsheets and APIs.
2. Improve the UX/UI of all applications.
3. Develop training materials including web pages, FAQs, tutorial videos and live training sessions.
4. Create components, compounds, clones and smart templates to make application design easier for new builders and oversee the process whereby they are added to new client platform instances.
5. Make written recommendations to the development team regarding how to improve the platform usability and application usability.
6. Answer questions and provide builder support to clients working on the platform. Provides hands-on support, and acts as a technical coach in understanding the inner workings of the client's services and tools and how they interface with the Leap platform.
7. Inquire and survey client builders to determine their level of satisfaction with the building training and support materials and services.

At LeapXL we value critical thinking, self-motivation, and the ability to deal with ambiguity. You should bring a cool head, extensive technical background, be detail oriented, have excellent problem-solving abilities, and be an exemplary verbal and written communicator. Your technical expertise and operational excellence will influence your team's decisions and help us drive robust customer solutions. We are passionate about people who innovate, use data to make decisions, and can express themselves thoughtfully. We want you to be passionate about delivering a great customer experience, and contributing to a team goal.

Basic Qualifications

- Basic experience in project management
- Experience with No-Code or thematic web development or page-builders (WordPress, WIX, Bubble, etc.) and Microsoft Excel, Power BI, or Tableau software.
- Sound understanding of modern responsive design for web and mobile sites/applications.
- Strong spreadsheet skills and knowledge of MS Excel functions/formulas and business analysis skills and familiarity with python, Dash/Flask, HTML, CSS, JavaScript, or JS frameworks.
- Some expertise in producing high fidelity wireframes, including experience with Adobe XD and Illustrator. Experience with other prototyping tools (e.g., Axure RP, UXPin, Figma, Sketch, etc.) also acceptable.
- Experience with projects involving large and complex datasets, with data visualization and dashboard composition.
- Experience defining program requirements and Scopes of Work
- Bachelor's Degree from a reputed institution is preferred.
- Self-driven person who thrives in an ambiguous environment
- Analytical thinker with structured problem-solving skills
- Process design and process improvement capabilities
- Result oriented with strong planning and execution skills
- Exceptionally strong written and verbal communication skills
- Sound judgment and flexibility in balancing multiple programs to meet tight deadlines

Valuable Additional Competencies

- Demonstrated ability to break down complex problems and UX/UI challenges into overarching and incremental user-centered solutions.
- Technical and/or design certifications
- Experience conducting UX Research
- Experience with the Angular Framework, particularly the Angular Material UI component library
- Familiarity with WCAG Web Accessibility Guidelines

Interested applicants should email a Letter of Interest, current resume and selective portfolio of relevant projects to:

Ken.Hubbell@leapxl.com

LeapXL
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